



FIRE RISK ASSESSMENT

OCT 11

Hazard / Risk	People at Risk	Evaluate Risk	Remove / Reduce	Protection
Kitchen Fire	Guests	Low if equipment used correctly	Instruction booklets provided	Fire Blanket in Kitchen Smoke Detectors fitted
Furniture Fire	Guests – Staff - Workmen	High if smoking allowed	No Smoking policy on premises Fire retardant furniture	Fire Blanket in Kitchen Smoke Detectors fitted
Smoke inhalation	Guests – Staff - Workmen	Medium in ground floor bedrooms except Parlour Low elsewhere	High ceilings reduce risk	Smoke detectors to alert before high smoke build up
Electric fire	Guests – Staff - Workmen	Low if used correctly	Instruction booklet provided Contained design no exposed elements no objects on top	Fire Blanket in Kitchen Smoke Detectors fitted
Electrical fire	Guests – Staff - Workmen	Low	Wiring installed by qualified electrician Low energy lamps Tungsten lamps within rating of lamp shades Plugs fitted with correct rating fuses Wiring to appliances visually inspected at c/over	Fire Blanket in Kitchen Smoke Detectors fitted
Heating oil storage	Guests – Staff - Workmen	Low	Storage outside to statutory requirements	Purpose made tanks
Heating boiler	Guests – Staff - Workmen	Low	Regular servicing	Fire Blanket in Kitchen Smoke Detectors fitted
Unfamiliarity with surroundings	Guests – Workmen	High	Guests – Workmen shown around cottage and / or surroundings on arrival and urged to familiarise themselves with Fire Procedure in cottage information folder	Guidance on arrival Site plan provided on website Fire Procedure in cottage information folder
Escape routes kept clear	Guests – Staff - Workmen	Medium	Advise Guests – Staff – Workmen to keep exits clear	All escape routes within confines of cottage Mill House and Stables have a secondary escape route. Both routes to be kept clear of materials externally
Escape lighting				All cottages provided with torch tested at changeover
Detectors not working	Guests – Staff - Workmen	Low	Mains voltage detectors	Tested at changeover

Record Risk assessment finding incorporated in Assessment.
 Discuss Risk assessment to be evaluated against generic assessments for Self Catering cottages.
 Emergency Plan Proprietors have prepared Fire Procedure for guests.
 Inform and Instruct Guests and regular workmen provided with copy of Risk assessment and Fire Procedure.
 Training No staff to train – Regular workmen to practice evacuation. Date of next practice evacuation – 22 02 12
 Review Risk assessment prepared Feb 2008 – Last review – October 2011

